

Town of Johnson, Vermont
Skatepark Improvements & Renovation Project

Issued: February 26, 2026

Proposals Due: April 2, 2026

Project Site: 178 Wescom Road Municipal Skate Park

1.0 INTRODUCTION & BACKGROUND

The Town of Johnson, Vermont, is seeking a qualified contractor or firm to add a flow bowl to an existing concrete structure in the municipal Skate Park located at 178 Wescom Road in Johnson, Vermont.

Construction and site cleanup are expected to take three to four weeks. All work and cleanup must be completed by June 30, 2026.

Candidates must submit a brief resume, a list of similar projects completed, references, price quote, and all other required documentation in a sealed envelope marked “Johnson Skatepark Quote” by **April 2, 2026**, to:

Town of Johnson Administrator, PO Box 383, Johnson, VT 05656

Or to by email to: tojadministrator@townofjohnson.com

2.0 SCOPE OF WORK

The Selected Consultant/Contractor ("the Proposer") shall provide all labor, materials, equipment, and supervision required for the project.

- **Concrete & Site Work:**

The new concrete flat-bottom bowl will have sloped grass berms and a short path on the southeast end to connect with an existing asphalt skating area.

The overall project area is expected to be approximately 5,159 square feet. Sketches on pages 4-5 show the site and a list of the bowl's skate features.

Material for berms can be harvested from the central meadow located within the park and owned by the Town of Johnson. Additional sitework compliance details are available from the Town Administrator.

All sitework and cleanup must be completed by June 30, 2026.

- **Permitting:** We have a local Flood Zone Construction permit. The contractor will track as-built information on volumes of dirt moved and concrete poured.
- **If a volume of material is brought into the floodplain, an equal volume of material must be removed.**

3.0 PROJECT REQUIREMENTS

- **Material:** All new features must be constructed of high-quality poured-in-place concrete. See Additional Details on page 3.
- **Contractor:** Must have experience in building concrete skatepark features in Vermont. Contractor must comply with all posted Skate Park Rules and requirements, including: No use of tobacco, Cannabis products or Alcohol while performing work within the park.

4.0 SUBMISSION REQUIREMENTS

Proposals must be submitted in a sealed envelope delivered to the Johnson Municipal Office by 4:00 p.m. Thursday, April 2, 2026, and must be labeled "**Town of Johnson, Vermont Skatepark Improvements Proposal**".

Cover Letter: Signed by an authorized representative.

1. **Company Experience:** Profile of the firm, including experience designing and building concrete skateparks (minimum 3 years preferred).
2. **Project Personnel:** Resumes of key staff.
3. **Budget:** Detailed cost breakdown by task.
4. **Schedule:** Estimated timeline for design and completion.
5. **Insurance:** A Certificate of Insurance showing liability and Workers Compensation, naming the Town as an additional insured, is required.
6. **References:** A minimum of three (3) professional references for similar projects completed in the last ten years.

5.0 EVALUATION CRITERIA

Proposals will be reviewed by the Town of Johnson Selectboard. The Town reserves the right to accept or reject any proposal at their sole discretion, to waive any technical defects or minor irregularities which, in its discretion, is in the best interest of the Town.

The decision by the Selectboard will be determined as final.

6.0 TIMELINE

- **RFP Published:** February 27, 2026
- **Submissions Due:** Thursday, April 2, 2026
- **Contract Award:** Monday, April 6, 2026

7.0 CONTACT INFORMATION

All questions regarding this RFP must be submitted in writing to:

John Sutherland- Town Administrator

Email: tojadministrator@townofjohnson.com Tel: (802) 635-2611

Mail to: Town of Johnson

P. O. Box 383 / 293 Lower Main Street

Johnson, Vermont 05656

ADDITIONAL DETAILS

Structure:

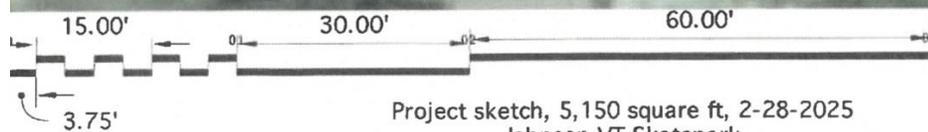
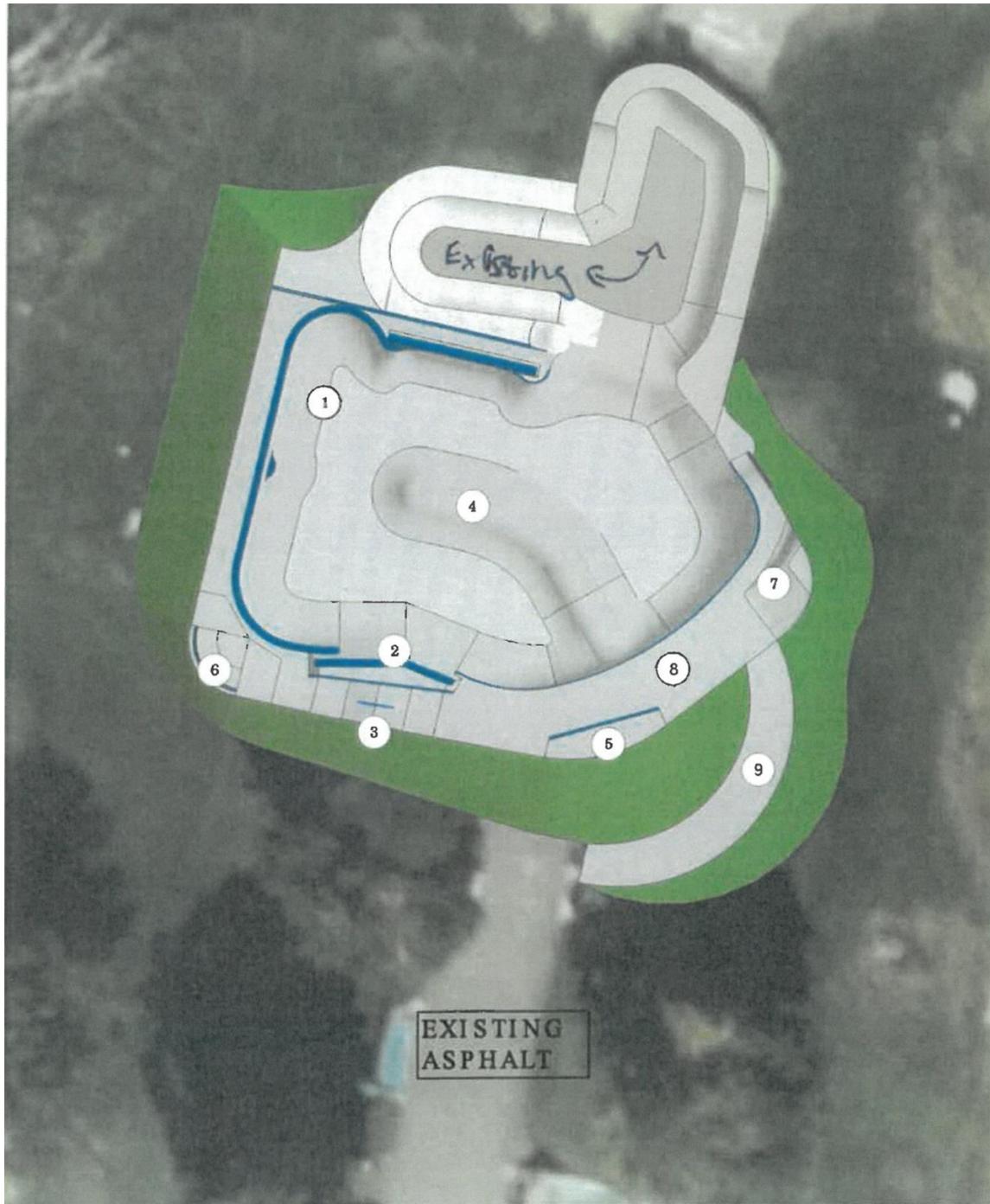
- CONCRETE CLASS: 3500PSI FOR FLATS, 4000PSI SHOTCRETE FOR RAMPS
- #3 REBAR 12" OC BOTH WAYS
- STEEL TROWEL FINISH

Sitework

- CONNECT TO EXISTING DRAINS, EXTEND DRAIN(S) INTO CENTRAL MEADOW
- BANKRUN 6" MINUS TO BE COMPACTED AT BASE OF STRUCTURE, AND BERM
- COMPACTABLE 1 1/2" MINUS TO BE COMPACTED FOR SHAPING RAMPS
- 25 YARDS TOPSOIL FOR DRESSING SITE
- SEEDED AND MULCHED AT END OF PROJECT *Note: include cost in estimate. Town may provide seed & mulch if their supplies are sufficient.*

PROJECT SKETCHES

The new bowl and berm will connect with the south ends of the Halfpipe and original Bowl. Numbered dots show: 1. Flat-bottom Bowl; 2. Bank Wall; 3. A-Frame w/Rainbow Rail; 4. Finger Twinkie; 5. Manual Pad w/Curb; 6. Pocket; 7. Pyramid Hip; 8. Top Decks; and 9. Connecting Path.



Project sketch, 5,150 square ft, 2-28-2025
Johnson VT Skatepark
Presented by the Vermont Skatepark Advocates Corp.
Blue lines indicate skate-able edges for clarity



Site sketch shows Town parcel property line.

The section sketch adds some rider perspective. Blue lines show skateable edges.



Figure 1: Aerial view of the site plan.

